# Arts & Crafts Faire!

# Avila Bay Athletic Club & Spa

Sunday, November 24, 2019 10:00 – 2:00 PM

# **VENDOR DETAILS**

#### TIME

The event will start at 10:00 AM and end at 2:00 PM.

### **VENDOR SET-UP AND SPACE**

Vendors may set up between 8:30 AM and 10:00 AM. Please have your area ready by 10:00 AM. Each vendor will have a designated spot assigned to them of about 6 x 4 feet. Please do not move spots unless approved by Travis. I will do my best to only have a few of each type of item and the set up will be arranged so that similar sales are not all together.

## TABLES AND CHAIRS

Vendors are responsible for their own tables, chairs, linen and decorations unless other arrangements were made with ABAC. No tables larger than 6 ft may be brought into the club.

## **TRANSACTIONS**

Vendors are responsible for selling directly to the guests. No transactions will be made through ABAC.

Please let me know if you have any questions or concerns!

Thank you,

Travis Hawley Special Events Director Avila Bay Athletic Club & Spa 805-595-7600 x 113 travis@avilabayclub.com